



# **BANKSTOWN BULLS**

## Junior Rugby League Football Club Inc

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## 1. ATTENDANCE REGISTER

### 1.1. Stages 1, 2 & 3

- (a) The committee is to affect and maintain a register of all attendees to Ruse Park and Padstow Park. The register must include the name, contact number, time In and time out of all attendees. (please see annexures 'A-1 to 'A-3').
- (b) On game days, the committee is to provide one volunteer on each entry, and one ground manager with a two way radio to communicate and ensure that spectator numbers remain within the limit sanctioned by the NSW Government (whatever the limit may be at any given time).
- (c) The committee is to ensure that any individuals who fall into the following categories are NOT permitted to enter any part of any field which the Bankstown Bulls has control over:
  - i. Individuals displaying flu like symptoms;
  - ii. Individuals that have been in contact with any person confirmed to have contracted COVID-19;
  - iii. Individuals that have travelled to Victoria within the 14 days prior; or
  - iv. Individuals that have attended any of the declared 'hot spot' case locations listed on the NSW Health Website.
- (d) On game days, the committee is to restrict entry of spectators (in relation to any part of any field which the Bankstown Bulls has control over) to one (1) parent/caregiver per player, **if practical**.
- (e) A 'caregiver' is defined as any person over the age of 18 who has physical care of any participant at the time they are seeking entry.
- (f) The following (not exhaustive) circumstances would be considered exceptions to rule (1.1)(d):
  - i. Where the parent/caregiver of the participant is a single parent/caregiver and it is impractical to refuse entry to the other children under their care;
  - ii. Where the parents of the participant are divorced or separated, and it would be unreasonable to deny entry to one parent over another;
  - iii. Where the parents/caregivers of the participant are in a shared custody, access or care arrangement;
  - iv. Where refusal of entry would be in breach of any federal or state law;
  - v. Where refusal of entry would be in breach of the NRL Member Protection Policy;
  - vi. Where the person seeking entry is a counsellor or mentor and is seeking entry in the course of mentoring, assessing or providing psychological assistance to any participant;
  - vii. Where restricting entry may cause undue mental harm to any participant;
  - viii. Where restricting entry may cause undue hardship to any participant or spectator.
- (g) Any other exceptions not listed under (1.1)(f) must be approved by the COVID officer directly.
- (h) The COVID officer is to determine any further exceptions to rule (1.1)(d) in accordance with clause (6.1) of the NRL Member Protection Policy, in that he/she "must always place the safety and welfare of children above all other considerations".

### **1.2 Ruse Park**

- (a) Entry to Ruse park is to be restricted to two entry points, hereafter referred to as point A and point B. The two entry points are marked out in annexure 'B'.
- (b) On training nights, the committee is to nominate one volunteer to sit at each entry point and note the details of all attendees.
- (c) On game days, the committee is to nominate two Bulls volunteers and one volunteer from each opposing team to sit at the point A entrance. The committee is to also nominate one Bulls volunteer to sit at the point B entrance. The Bulls secretary is to email the secretary of all opposition teams, on the Thursday before each match, informing them of the requirement to nominate a volunteer for this purpose.

### **1.3 Padstow Park**

- (a) Entry to field side of the fence, bathrooms, changeroom and canteen shall be restricted. The committee is to establish an exclusion zone around the bathrooms, canteen and changerooms. The committee is to nominate one volunteer to sit within the exclusion zone and note the name, contact number, time in and time out of any persons entering the bathrooms and changerooms, or purchasing at the canteen.
- (b) For teams training at Padstow Park, it is the requirement of each team manager to note the name, time in and time out of all players and coaching staff that attend training, as well as the details of any parents/caregivers who enter the field side of the fence to walk their children to their team (1 parent/caregiver rule). Each team manager is to forward the attendance register to the secretary immediately after the conclusion of training.

## **2. TRAINING**

### **2.1 General**

- (a) The committee is to affect a training schedule, ensuring that participant numbers remain within the limit sanctioned by the NSW Government (whatever the limit may be at such time). See annexure 'C'.
- (b) The committee is to allow a 15-minute gap between teams concluding training and teams commencing training so as to avoid congestion.
- (c) Players & coaching staff **MUST NOT** attend the parks prior to their allocated training time and **MUST** vacate the park by their allocated conclusion time.
- (d) No Rego, No play - Entry to Ruse Park and Padstow Park is to be restricted to **FULLY REGISTERED** players and registered volunteers **ONLY**. Unregistered players and the parent/caregiver of an unregistered player will not be permitted to attend the grounds under any circumstances. Unregistered volunteers will also not be permitted to attend.
- (e) Players and coaching staff must wash/sanitise their hands before and after every training session.

### **2.2 Stage 1**

- (a) Restrictions regarding training are set out in annexure 'D'.
- (b) The committee must ensure strict adherence to the 10 person per group rule.
- (c) The committee is to recommend that teams either train in two separate groups of 10 or on two separate days of the week, in groups of not more than 10 persons on each of the separate days.

- (d) For teams training at Ruse Park, the committee is to ensure that only one parent/caregiver of each player attends the ground.
- (e) For teams training at Padstow Park, the committee is to ensure that parents/caregivers remain in their cars unless walking their children to their respective teams, attending the bathroom or canteen (1 parent/caregiver rule).

### **2.3 Stage 2**

- (a) Restrictions regarding training are set out in annexure 'D'.
- (b) The committee must ensure strict adherence to the 20 person per group rule.
- (c) For teams training at Ruse Park, the committee is to ensure that only one parent/caregiver of each player attends the ground.
- (d) For teams training at Padstow Park, the committee is to ensure that parents/caregivers remain in their cars unless walking their children to their respective teams, attending the bathroom or canteen (1 parent/caregiver rule).

### **2.4 Stage 3**

- (a) Restrictions regarding training are set out in annexure 'D'.
- (b) The committee must ensure strict adherence to NSW government and NSWRL regulations on capacity of groups.
- (c) For teams training at Ruse Park, the committee is to ensure that only one parent/caregiver of each player attends the ground.
- (d) For teams training at Padstow Park, the committee is to ensure that parents/caregivers remain on the outside fence of the park, unless walking their children to their respective teams, attending the bathroom or canteen (1 parent/caregiver rule).
- (e) Teams are not permitted to use club equipment without prior approval from the president.

## **3. SANITISATION STATION**

### **3.1 General**

- (a) The committee is to provide a sanitisation station for the disinfection of equipment.
- (b) The Sanitisation station is to be equipped with disinfectant, paper towels, gloves and a separate bin.
- (c) The committee is to ensure that the sanitisation station is stocked at all times.
- (d) The committee is to ensure that anyone using the station must be wearing gloves.
- (e) The committee is to ensure that only one person utilises the sanitisation station at any given time.
- (f) The committee is to ensure that the directions for using the sanitisation station is clearly visible at the sanitisation station (see annexures 'E' & 'F')

### **3.2 Stages 1, 2 & 3**

- (a) Ruse park: The committee is to ensure that the sanitisation station is setup behind the timekeeper table, prior to the commencement of the first training session or match on any given day.

- (b) Padstow Park: The committee is to ensure that the sanitisation station is setup next to the canteen area, prior to the commencement of the first training session or match on any given day.

## **4. EQUIPMENT**

### **4.1 Stages 1 & 2**

- (a) No equipment, other than balls and cones are to be used.
- (b) Balls must be sanitised at the sanitisation station before and after each training session.

### **4.2 Stage 3**

- (a) All team equipment, including balls, are to be sanitised at the sanitisation station before and after training.
- (b) Balls must be sanitised at the sanitisation station before each match, during half time, and at the conclusion of each match.
- (c) Teams are not permitted to use club equipment without prior to approval from the executive committee. All club equipment must be sanitised at the sanitisation station before and after use.

## **5. CHANGE ROOMS**

### **5.1 Stages 1 & 2**

- (a) Changerooms are not to be used by teams during stages 1 and 2 of resumption of training. Change rooms may only be accessed by the committee or other volunteers, in the course of undertaking necessary club work.
- (b) Players are strictly not to be within the change rooms for any reason, with the exception of being treated for injury.

### **5.2 Stage 3**

- (a) Training nights: changerooms cannot be accessed by teams unless with the express prior approval of the president. Change rooms may only be accessed by the committee or other volunteers, in the course of undertaking necessary club work.
- (b) Game day: changerooms are to be accessed by registered players and registered team staff only, within 10 minutes of kick off. Once teams run out for kick off, they are not permitted to re-enter the change room, including during the half time and full time period (except in case of injury). Players are to keep any bags or belongings either with family or at the timekeepers table; they are not permitted to keep them within the changeroom.
- (c) Teams **MUST** ensure that all benches and taps within the changeroom are sanitised after vacating the changeroom, prior to the fulltime siren. Teams **MUST** also ensure that they don't leave behind any rubbish, bandages, strapping tape, tissues and other rubbish. Instructions regarding this process are located on the inside of the changeroom door (see annexure 'G'). Upon completing these tasks, a team staff member **MUST** sign the cleaning roster which is located on the inside of the changeroom door (see annexures 'H-1' and 'H-2'). The onus rests with the coach to ensure that either he/she, or a member of his/her staff complete this task.

- (d) Should any Bulls team not comply with the cleaning protocols, that team will not be permitted to access the changeroom thereafter on game days. Should any visiting team not comply with the cleaning protocol, the club in which the team is affiliated with will not be permitted to access the away changeroom thereafter.

## **6. CANTEEN**

### **6.1 Stages 1 & 2**

- (a) Canteen to be open, but only drinks, chips and lollies are to be sold. Strictly no sales of food.

### **6.2 Stage 3**

- (a) Canteen is to be open with unrestricted trading, including food.
- (b) When ordering hot food from canteen, canteen volunteers are to provide the BBQ volunteer with a card requesting the order. Once the order is completed, the BBQ volunteer is to provide the canteen volunteer with the order to provide to the customer. Under no circumstances are customers allowed to approach within 1.5m of the BBQ area.

### **6.3 General**

- (a) The committee must ensure hand sanitisers are located within the canteen facility and on the external canteen bench.
- (b) A maximum of three volunteers are permitted to be within the canteen area at any given time.
- (c) Volunteers must ensure that they sanitise their hands prior to entering the canteen area.
- (d) Volunteers assisting in canteen must sign the canteen duty roster, which is located on the inside of the canteen door, at the commencement and conclusion of canteen duties (see annexure 'I').
- (e) When assisting in canteen, gloves MUST be worn at ALL times. Gloves must be replaced frequently (at least every 30 minutes).
- (f) When assisting in canteen, volunteers MUST NOT touch any part of their face, nose, mouth or hair; Volunteers MUST replace gloves immediately if they do come into contact with any of those body parts.
- (g) Volunteers assisting in canteen must sanitise ALL internal and external canteen bench surfaces, at least every hour, and must ensure that they sign the canteen cleaning register which is located on the inside of the canteen door (see annexure 'J').
- (h) The Committee is to place markings on the ground, 1.5 metres apart, to indicate where customers should stand when queueing for the canteen.
- (i) Volunteers are to ensure that customers are adhering to the social distancing rules.
- (j) All customers shall be recommended to pay by eftpos. However, if customers wish to pay by cash, volunteers should ensure that customers sanitise their hands prior to handing over any cash (see annexure 'K'). Volunteers are to replace gloves after handling cash.

## **7. BBQ**

### **7.1 Stages 1 & 2**

- (a) BBQ not permitted to be used.

### **7.2 Stage 3**

- (a) BBQ permitted to be used.
- (b) The committee is to establish a 1.5 exclusion zone around the BBQ using cones and/or rope. Volunteers on the BBQ must ensure that the exclusion zone is adhered to.
- (c) A maximum of two volunteers are permitted to be on the BBQ at any given time.
- (d) Volunteers must ensure that they sanitise their hands prior to entering the BBQ area.
- (e) When assisting on the BBQ, gloves **MUST** be worn at **ALL** times. Gloves are to be replaced frequently (at least every 30 minutes).
- (f) When assisting on the BBQ, volunteers **MUST NOT** touch any part of their face, nose, mouth or hair; Volunteers **MUST** replace gloves immediately if they do come into contact with any of those parts of their body.
- (g) When ordering hot food from canteen, canteen volunteers are to provide the BBQ volunteer with a card requesting the order. Once the order is completed, the BBQ volunteer is to provide the canteen volunteer with the order to provide to the customer. Under no circumstances are customers allowed to approach within 1.5m of the BBQ area.
- (h) The BBQ is to be cleaned and sanitised at the end of each day of use.

## **8. BATHROOMS**

### **8.1 Stages 1, 2 & 3**

- (a) Only 3 persons are to use the bathrooms at any given time.
- (b) The committee is to ensure that high touch points (taps, toilet seats etc) are sanitised at the beginning and conclusion of each training day.
- (c) The committee to ensure that high touch points (taps, toilet seats) are sanitised every hour on game days.
- (d) The committee to ensure that soap dispensers and paper towels are stocked at all times.
- (e) The volunteer/s completing the cleaning tasks are required to sign the Bathroom cleaning register which is located on the wall to the right of each bathroom entry (see annexure 'L').

## **9. TIMEKEEPER TABLE & PLAYER BENCH AREA**

- (a) The timekeeper table and player benches are to be sanitised before and after each match, by the ground official. Upon competition, the ground official is to sign the cleaning register located on the timekeeper table (see annexure 'M').
- (b) The ground official is to ensure that the player bench area remains clean and free from any band aids, bandages, strapping tape, tissues and other rubbish. The ground manager is to use the rubbish stick for this purpose.
- (c) The committee is to ensure that there is a separate rubbish bin within these areas.

- (d) The ground official is to ensure that social distancing is being adhered to.
- (e) The committee is to ensure that a copy of this document, the new field configurations and the NSWRL COVID-19 rule changes are available at the timekeeper table for reference.

## **10. HEALTH & SAFETY EQUIPMENT**

### **10.1 Storage**

- (a) Health & safety equipment shall be stored within the canteen area. Health and safety equipment can only be retrieved by the canteen volunteer/s on duty. Excess stock shall be stored within the secure storage room located within the Home change room at Ruse Park.

### **10.2 Ruse Park**

- (a) Hand sanitiser dispensers are to be provided at the following locations: 2x at entry A, 1x at entry B, 1x on the internal and external sides of the canteen, 1x within the home and away change rooms and 1x on the timekeepers table.
- (b) Hand soap dispensers are to be provided at the following locations: 1x within the canteen, 2x within the male bathroom, 3x within the female bathroom and 1x within the home and away change rooms.
- (c) Gloves are to be provided at the canteen, BBQ area, sanitisation station and the timekeepers table (for first aiders).
- (d) Paper towel dispensers and separate bins are to be provided within the bathrooms, canteen, changerooms, timekeeper table and sanitisation station.
- (e) Disinfectant spray bottles are to be provided within the canteen, on the timekeepers table and at the sanitisation station.

### **10.3 Padstow Park**

- (a) Hand sanitiser dispensers are to be provided at the following locations: 2x within the exclusion zone, 1x within the canteen, 1 at the timekeeper table (if applicable) and 1x within the home and away change rooms (if applicable).
- (b) Hand soap dispensers are to be provided at the following locations: 1x in male and female bathrooms and 1x in home and away change rooms (if applicable).
- (c) Gloves are to be provided at the canteen, BBQ area (if applicable), sanitisation station and the timekeepers table (if applicable).
- (d) Paper towel dispensers and exclusive bins are to be provided within the bathrooms, canteen, changerooms (if applicable), timekeeper table (if applicable) and sanitisation station.
- (e) Disinfectant spray bottles are to be provided within the canteen, on the timekeepers table (if applicable) and at the sanitisation station.

## **11. ENCOURAGING SOCIAL DISTANCING & GOOD HYGIENE PRACTICES**

- (a) All persons entering Ruse and Padstow Parks will be required to sanitise hands upon entry and exit.

- (b) All volunteers will be required to undertake the Department of Health's infection control training prior to the resumption of any team activities.
- (c) No spectators will be allowed in the shelter in front of the canteen and BBQ area unless queueing at the canteen or waiting for food orders. In case of wet weather, managers will be required to message all parents/caregivers beforehand, informing them of the requirement to bring an umbrella. In the absence of an umbrella, spectators may return to their vehicles or remain standing around the park. Wet weather will not be an exception to congregate in front of the canteen area.
- (d) The Committee is to place markings on the ground, 1.5 metres apart, to indicate where customers should stand when queueing for the canteen.
- (e) The committee is to place markings on the cement stadium, 1.5 metres apart, to indicate where spectators may sit.
- (f) The committee is to place markings on the timekeeper's bench, 1.5 metres apart, indicating where timekeepers may sit.
- (g) When setting up the field on game days, chairs placed around the ground must be 1.5 metres apart. Chairs shall also be placed next to the player bench area, 1.5 metres apart, for coaches and coaching staff.
- (h) Spectator numbers will be monitored to ensure that they remain within the limit sanctioned by the NSW Government (whatever the limit may be at any given time).
- (i) The changeroom area at Ruse Park leading to the field shall be locked from both ends, at all times, unless being used by teams within 10 minutes of kick off.
- (j) Participants will be required to bring their own water bottles, otherwise they will be available for purchase from the canteen. Disposable water cups will also be available at the canteen.
- (k) Participants will be required to wash their own jersey, with jersey swapping being restricted for the entirety of the season. Players will remain with their allocated jersey from commencement to conclusion of the competition.
- (l) Participants will be required to arrive in full training/playing gear on training nights and game days.
- (m) Various posters will be placed around the field and within the facilities, encouraging social distancing and good hygiene (see section 12).
- (n) All players, volunteers and spectators will be encouraged to download the COVIDSafe app (see annexure 'P').

## **12. IDENTIFICATION & ISOLATION OF ILL PARTICIPANTS**

- (a) Prior to return to training, ALL volunteers will be required to complete the Health Department's infection control training (see annexure 'N'). This will assist volunteers in the detection and identification of ill participants.
- (b) If a player is identified to be ill during the course of training or on game day, a team staff member will be required to notify the secretary or president immediately. That player is to be removed from the playing group and escorted to the isolation area. The secretary or president will then be required to contact the player's parents/caregiver promptly to collect their child from the field.
- (c) If a player does not attend training or game day due to illness, a team staff member will be required to convey that fact to the secretary or president immediately.

- (d) Players who have been identified to be ill, or convey the fact that they are ill, are not permitted to return to training until a clearance has been provided by a medical practitioner.
- (e) The secretary is to maintain a register, detailing the nature of the illness, the date and time that a player is identified to be ill and the date of return to training (see annexure 'O').
- (f) Ruse Park: On training nights, the isolation area is to be located on the hill on the northern end of the Park, near the bathrooms. On game days, the isolation area is to be located on the southern end of the Park, near the storage room. In case of wet weather, the committee is to erect one of the club marquees at the specified locations.
- (g) Padstow Park: The isolation area is to be located on the sheltered bench area near the bathrooms.

### **13. COMMUNICATION WITH MEMBERS & PUBLIC**

- (a) The Club COVID-19 officer shall create a simplified policy document which is easy to understand, for all participants, detailing their duties and obligations (see annexure 'P').
- (b) The Bulls policy document shall be forwarded to all participants (including parents/caregivers) via email and social media (Facebook, Instagram, WhatsApp).
- (c) The Committee is to hold a club information night, by no later than Thursday 11 June 2020, to explain the Club's COVID-19 plan and return to training policy to all volunteers. It shall be a requirement for AT LEAST two team officials to attend prior to the team being permitted to return to training.
- (d) The Bulls Secretary is to forward the Bulls policy document (with emphasis placed on the 'visiting teams' section) to the secretary of each club which is scheduled to participate in any Bulls home game, on the Thursday prior to each match.

### **14. Posters**

- (a) The committee is to affix annexures 'Q', 'S' and 'T' on the Park entries.
- (b) The committee is to affix annexures 'Q', 'S', 'U' and 'V' within the home and away change rooms.
- (c) The committee is to affix annexure 'U' within the male and female bathrooms.
- (d) The committee is to affix annexure 'U' within the canteen area.
- (e) The committee is to affix annexures 'Q', 'R', 'S' and 'T' on the external side of the canteen area.
- (f) The committee is to affix annexures 'Q', 'R' and 'T' at the BBQ area.
- (g) The committee is to affix annexures 'E' and 'F' at the sanitisation station.
- (h) The committee is to affix annexures 'Q', 'S' and 'T' near the timekeeper table and player bench area.

**Hussein Dia**

A handwritten signature in black ink, appearing to read 'Hussein Dia', with a long horizontal stroke extending to the left.

Bankstown Bulls  
Legal Officer  
COVID-19 Officer